



ATLANTIC CAPE COMMUNITY COLLEGE

*Continuing Education
& Workforce Development*

COMMUNITY EDUCATION GUIDE including KIDS COLLEGE

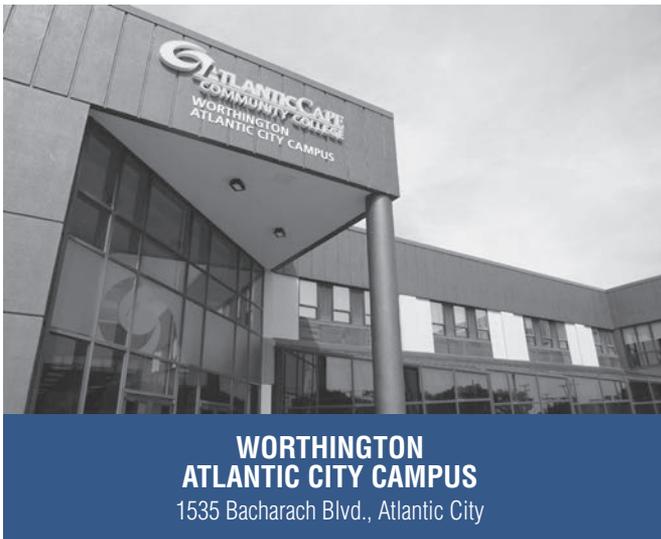
SPRING 2021

- Culinary Workshops
- Music, Fine Arts, and Language Workshops
- Computer Workshops

Your safety is our priority.

*Live Online workshops are available for
your convenience.*

Register and pay online at atlantic.edu/workforce



**WORTHINGTON
ATLANTIC CITY CAMPUS**
1535 Bacharach Blvd., Atlantic City



MAYS LANDING CAMPUS
5100 Black Horse Pike, Mays Landing



CAPE MAY COUNTY CAMPUS
341 Court House-South Dennis Rd., Cape May Court House

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QuickBooks

Learn how to track the financial activity of a small business. Topics include banking, accounts payable/receivable, invoicing, inventory, billing, and customer data management. You should have a fundamental knowledge of bookkeeping (including basic accounting terminology) and be familiar with personal computers and the Windows Operating System. Students must bring a flash drive to class.

CFIN-111 (15 hours)
Fee: \$219

Section CW02-Cape May County Campus
Thursday and Friday, February 11 and 12, 9 a.m.-5:30 p.m.

QuickBooks Level 2

This workshop is designed for current QuickBooks users who need answers to everyday problems and questions. Includes a case study, invoice design, debit memo, and credit memo applications, setting up in-house payroll, profit center (department cost) analysis, and various management reporting techniques. Students must bring a flash drive to class.

CFIN-260 (15 hours)
Fee: \$219

Section CW02-Cape May County Campus
Thursday and Friday, March 4 and 5, 9 a.m.-5:30 p.m.

Computer Basics – Increase Your Confidence

This workshop is designed for those with little to no computer knowledge. In this hands-on course, you will understand what you need to know to become computer confident! Learn to navigate around the main computer features, search the Internet, and create files and folders.

COAP-100 (9 hours)
Fee: \$99

Section CW01- Cape May County Campus
Tuesdays, February 23, March 9, and 16, 9 a.m.-12 p.m.

Section MW02- Mays Landing Campus
Fridays, April 9, 16, and 23, 9 a.m.-12 p.m.

Computer Basics 2– Exploring Word and Excel

Prerequisite: Basic computer knowledge and familiarity with Windows. Must have taken Computer Basics- Increase Your Confidence workshop or have equivalent knowledge.

This hands-on workshop will introduce you to two commonly used office software applications, Microsoft Word, and Excel. You will be able to create, save, and print a document and spreadsheet upon completing this workshop.

COAP-101 (6 hours)
Fee: \$69

Section CW01-Cape May County Campus
Tuesdays, April 6 and 13, 9 a.m.-12 p.m.

Section MW02-Mays Landing Campus
Fridays, May 7 and 14, 9 a.m.-12 p.m.

Microsoft Excel 2016 – Fundamentals

Prerequisite: Basic computer knowledge and familiarity with Windows.

Learn the application terminology and fundamental components of Excel 2016, navigating worksheets, and downloading templates. Students will also practice entering and editing text, values, and formulas, and saving workbooks in various formats. Instruction also includes working with ranges, rows, columns, simple functions, applying formatting techniques, and page layout features. Students must bring a flash drive to class to save files for future class and home use. Book is provided.

COAP-156 (12 hours)
Fee: \$219 (Tuition \$209, Materials \$10)

Section MW03-Mays Landing Campus
Tuesdays and Thursdays, beginning March 23 (ends April 1), 6-9 p.m.

Microsoft Excel 2016 – Beyond the Basics

Prerequisites: Basic computer knowledge and familiarity with Windows. Must have taken Microsoft Excel Fundamentals class or have equivalent knowledge.

This workshop covers some of the advanced features of Excel 2016. It is geared toward professionals that are proficient in using the basics of the software and want to delve into the more complex features. Topics include working with functions and lists, analyzing data, and creating charts and pivot tables. Students must bring a flash drive to class to save files for future class and home use. Book is provided.

COAP-163 (9 hours)
Fee: \$169 (Tuition \$159, Materials \$10)

Section MW03-Mays Landing Campus
Tuesdays and Thursdays, beginning April 20 (ends April 27), 6-9 p.m.

CULINARY WORKSHOPS

BAKING WORKSHOPS

Cheesecakes

Prepare a Coffee & Cream cheesecake, Coconut- Key Lime cheesecake, and Individual Fresh Strawberry topped cheesecake.

BAKE-122 (3 hours)
Fee: \$55

Section MW01-Mays Landing Campus, Kitchen 3
Tuesday, January 19, 6-9 p.m.

Valentine's Day Delights

Learn how to make Gluten-Free Chocolate Raspberry Bombes coated with Chocolate Glaze, White Chocolate Mousse served with Caramelized Bananas and Fresh Strawberry – Cream Cheese Tarts.

BAKE-131 (3 hours)
Fee: \$55

Section MW01-Mays Landing Campus, Kitchen 3
Tuesday, February 2, 6-9 p.m.

Holiday Sweet Breads

Bring your apron for this hands-on class! Learn how to make Easter Egg Bread, Hot Cross Buns, and Chocolate Babka.

BAKE-124 (3 hours)
Fee: \$75

Section MW01-Mays Landing Campus, Kitchen 3
Tuesday, February 16, 6-9 p.m.

St. Patrick's Day Treats

Students will be hands-on making Irish Soda Bread and assisting the Chef with preparing a Yummy Rum Soaked Cake and a Chocolate Guinness Cake.

BAKE-117 (3 hours)
Fee: \$55

Section MW01-Mays Landing Campus, Kitchen 3
Tuesday, March 2, 6-9 p.m.

Italian Desserts

Learn how to make traditional Tiramisu, Nonna Doretea's Almond Cake, and Sfingis, everyone's family favorites!

BAKE-103 (3 hours)
Fee: \$55

Section MW01-Mays Landing Campus, Kitchen 3
Tuesday, April 6, 6-9 p.m.

Decadent Chocolate Desserts

Learn how to make Chocolate Peanut Butter Mousse Bombes, Chocolate Caramel Tarts, and Individual Molten Chocolate Cakes.

BAKE-140 (3 hours)
Fee: \$75

Section MW01-Mays Landing Campus, Kitchen 3
Tuesday, May 4, 6-9 p.m.

COOKING WORKSHOPS

Basic Knife Skills - LIVE ONLINE

Ever wonder how those TV chefs chop so quickly and evenly? In this class, students will learn the techniques used by professionals. Learn to handle a knife correctly to master the necessary cuts. Learn chopping, dicing, and a few secrets. This is a live online class via Zoom. After registration, you will receive a short ingredient list for shopping to have what you need for class.

COOK-121 (3 Hours)
Fee: \$25

Section OW02-Live Online
Tuesday, January 26, 5-8 p.m.

Section OW03-Live Online
Saturday, February 6, 10 a.m.-1 p.m.

Planning Your Garden - LIVE ONLINE

Learn best practices in planning, plotting, and caring for your vegetable garden. In a time where we are spending more time at home, many are returning to the garden. Help to get this year's garden off to the best start.

COOK-185 (3 hours)
Fee: \$25

Section OW01-Live Online
Saturday, February 27, 10 a.m.-1 p.m.

Barbeque Techniques

Learn spice rubs, wet and dry barbeque smoker, and oven methods. These techniques are a passion for many.

COOK-141 (4 hours)
Fee: \$105

Section MW01- Mays Landing Campus, Kitchen 1
Saturday, May 8, 9 a.m.-1 p.m.

Vegetable Stews

Learn how to make rich flavorful Vegetable stock, hearty plant-based stews, and delicious vegetable-forward entrees. This is the time to gear up for healthy eating and enjoy exciting new ways to highlight the flavors of your favorite vegetables.

COOK-111 (3 Hours)
Fee: \$65

Section CW01-Cape May County Campus
Friday, March 5, 2-5 p.m.

PERSONAL ENRICHMENT/COMMUNITY EDUCATION

FREE! Who Are You Leaving Your Money To?

Join us for this complimentary course presented by Raymond N. Beebe, Esq., CPA, a member of the National Academy of Elder Law Attorneys. Topics will include long term care options and hospice, avoid death tax traps that can affect the whole family, wills, and trusts used in estate planning, and durable powers of attorney and health care declarations.

PDEV-124 (2 hours)

Fee: Free (registration is required to reserve a seat in this workshop)

Section OW01-Live Online

Wednesday, March 24, 2-4 p.m.

Section MW02-Mays Landing Campus

Wednesday, April 21, 2-4 p.m.

NEW! Intro to Genealogy

Are you looking to start a family research project? Have you started your research and keep hitting brick walls? This workshop will provide tips and tricks on how to conduct family searches through reliable sources. With the development and use of DNA testing and vital records, it is easier than ever. Students can bring their materials if they have already started doing research.

CEGN-129 (3 hours)

Fee: \$39

Section CW01-Cape May County Campus

Saturday, March 6, 1-4 p.m.

Section MW02- Mays Landing Campus

Saturday, April 17, 1-4 p.m.

NEW! Crocheting

Learn all the crochet basics, from how to hold the yarn and hook to crocheting all the basic stitches, including chain stitches, slip stitches, single crochet, half-double crochet, double crochet, and others. You will also work on a scarf project during this workshop. Please bring one size J crochet hook and two skeins of worsted weight yarn (color of your choice).

CEGN-103 (16 hours)

Fee: \$89

Section MW01-Mays Landing Campus

Saturdays, beginning March 6 (ends May 1), 10:30 a.m.-12:30 p.m.

Flower Arrangement

This course will teach students to create actual floral designs. Students must be prepared to purchase flowers from the instructor each week to use for the floral creations (approximately \$25 each week, payable to the instructor). Students will also need to bring a knife, wire cutters, and scissors to each class session.

CEGN-102 (9 hours)

Fee: \$69

Section CW02-Cape May County Campus

Mondays, beginning March 22 (ends April 26), 7-8:30 p.m.

Social Media Basics

Discover the primary uses of social media platforms, Instagram, Twitter, Facebook, and LinkedIn and how they differ. Learn the basics of operating each platform and which ones you should utilize based on your lifestyle, career, or business.

PDEV-137 (3 hours)

Fee: \$39

Section CW01-Cape May County Campus

Tuesday, April 13, 1:30-4:30 p.m.

Social Media 2.0

You understand social media basics, so what is next? Discover the latest trends and tactics on how to harness the power of social media platforms, Instagram, Twitter, Facebook, and LinkedIn.

PDEV-173 (3 hours)

Fee: \$39

Section CW01-Cape May County Campus

Tuesday, May 4, 1:30-4:30 p.m.

Foundation Computer Skills for Veterans

Citizens/Veterans Advisory Council (CVAC) was created to help veterans and their families. We are a team of veteran and citizen volunteers dedicated to making a difference in the lives of veterans and their families in Cape May County. We have positioned our website as a "one-stop-shop," designed to identify available resources (www.cvaccapemay.com) easily. CVAC is providing foundation computer skills for veterans at no cost.

Saturdays, 11 a.m.-3 p.m. Call for dates.

Veterans interested in taking one or all of the foundation skills workshops may call (609) 343-5655 to register.

E-mail, Internet and Everything

During this workshop, participants will learn the basics of sending and responding to emails and navigating the Internet. (Continental Breakfast begins at 10:30 a.m., lunch provided.)

COAP-100 (4 hours)

Fee: Free

Section CC02-Cape May County Campus

Google Docs and File Management

During this workshop, participants will learn the elements of beginning a Google Doc, saving, printing, and editing their documents. Participants will also learn how to manage their files in the Google environment. (Continental Breakfast begins at 10:30 a.m., lunch provided.)

COAP-193 (4 hours)

Fee: Free

Section CC02-Cape May County Campus

Google Sheets and Scanning

During this workshop, participants will learn how to create a spreadsheet in Google Sheets. Spreadsheet creation will include labels, adding, and subtraction of cells. Participants will also learn how to scan documents and save them as attachments for email or save them in the Google environment. (Continental Breakfast begins at 10:30 a.m., lunch provided.)

COAP-156 (4 hours)

Fee: Free

Section CC02-Cape May County Campus

LIVE ONLINE WORKSHOPS

NEW! Public Speaking – LIVE ONLINE

Participants will learn how to strengthen their public speaking skills, including techniques to ease frayed nerves and methods to improve delivery. Attendees will also learn how to make an impression and best communicate in a group setting with confidence.

PDEV-151 (3 hours)
Fee: \$39

Section OW02-Live Online
Thursday, March 11, 6 p.m.-9 p.m.

NEW! Using Google Sheets to Keep Your Family on a Budget – LIVE ONLINE

If you are not using a spreadsheet to track your family budget or track expenses, you are missing out. Follow along with our instructor as you learn the basics of using Google Sheets to manage your spending goals and track monthly payments and savings plans. Google Sheets is accessible through Google Drive with a Gmail account anywhere, anytime, on a desktop or laptop, smartphone, or tablet.

COAP-126 (3 hours)
Fee: \$39

Section OW02-Live Online
Saturday, April 24, 10 a.m.-1 p.m.

Guide to the Markets – LIVE ONLINE

This seminar is an overview of the stock market and financial world and is perfect for the beginner or seasoned investor. We will discuss what makes a stock/bond move in value and select the correct investments for you. We will also discuss what kind of plan is best for the attendee's future. This seminar is presented in partnership with USB Financial Services and Clete Schwegman and presented through Skype.

CFIN-103 (3 hours)
Fee: \$39

Section OW02-Live Online
Wednesdays, February 9 and 16, 7 p.m.-8:30 p.m.

GENERAL INTEREST

Holistic Health Series

Are you looking for natural ways to achieve and maintain optimal health? Join us for this series of educational and empowering workshops to learn how to apply natural approaches to facilitate your body's natural health building potential (both physically and emotionally). Optimal health is more than just the absence of disease or symptoms; it is a state of vibrant being.

By taking the whole series, you will receive an introduction to the following: Transformational Breathing, Energy Healing Work, Nutrition, and Kripalu Yoga, and Meditation. Alternatively, you can pick and choose specific workshop topics. Individual class descriptions and dates can be found after this listing.

All sessions are led by Kathy Smith, a private Holistic Health Practitioner. Kathy Smith has over 20 years of experience in the Holistic Health Field and nearly 20 years as a Certified Breath Facilitator. She is trained as a Naturopathic Doctor, Clinical Hypnotherapist, Neuromuscular Therapist, Licensed Massage Therapist, Reiki Master, E.M.F. Practitioner, Weight Loss Coach, and Life Coach.

CEGN-106 (6 hours)
Fee: \$79

Section MW03-Mays Landing Campus
Thursdays, beginning April 22 (ends May 13), 6:30-8 p.m.

Section CW01-Cape May County Campus
Thursdays, beginning March 18 (ends April 8), 10-11:30 a.m.

Transformational Breathing

Transformational Breath is an easy to learn breath technique that is a powerful healing modality for the body, mind, and spirit. Transformational Breath may help reduce stress in your life, increase energy and creativity, help with addictive patterns, increase your metabolism, improve mental and emotional clarity, help you to experience more joy in your life, integrate suppressed/repressed emotions, increase efficiency of your body, resolve childhood traumas and detoxify and help to heal your body. Bring a yoga mat, water, and two pillows.

CEGN-121 (1.5 hours)
Fee: \$25

Section MW03-Mays Landing Campus
Thursday, April 22, 6:30-8 p.m.

Section CW01-Cape May County Campus
Thursday, March 18, 10-11:30 a.m.

Energy Healing Work (Reiki and Chakra Healing)

When a person feels unbalanced physically, emotionally, or mentally, Energy Work aids to restore and realign the body's subtle vibrations, two favorite modalities are Reiki and Chakra Healing.

This workshop is an introduction to both Reiki and Chakra Healing and will provide you with Chakra Balancing and experience with Reiki Energy.

The word Reiki can be translated as "universal life energy." The Usui System works with Reiki for healing oneself or others. Reiki practitioners place their hands on or over the part of the body that needs balancing and channels energy into the body. This may be felt as a temperature change or tingling, or just deep relaxation.

Chakras are the circular vortexes of energy located in seven different points on the spinal column. All the seven chakras are connected to various organs and glands within the body. Chakra Healing balances these seven chakras, bringing the body and emotions into balance.

CEGN-203 (1.5 hours)
Fee: \$25

Section MW03-Mays Landing Campus
Thursday, April 29, 6:30-8 p.m.

Section CW01-Cape May County Campus
Thursday, March 25, 10 a.m.-11:30 a.m.

Nutrition and a Holistic Lifestyle

In today's world, with all of the health issues and toxins in the environment, how does one stay healthy and happy? In this class, you will learn about DNA, blood type diet possibilities, and the mycotoxins that we are exposed to. Also, we will discuss the use of vitamins and what they have to do with our health.

CEGN-169 (1.5 hours)
Fee: \$25

Section MW03-Mays Landing Campus
Thursday, May 6, 6:30-8 p.m.

Section CW01-Cape May County Campus
Thursday, April 1, 10-11:30 a.m.

Kripalu Yoga and Meditation

Kripalu Yoga is the "Yoga of Compassion." It begins with understanding your body and how you can comfortably bring your body into each pose. It also encourages inward focus and spiritual attunement. Practicing Kripalu Yoga can initiate a gradual process of physical healing, psychological growth, and spiritual awakening. This workshop is appropriate for all levels. Join us as we practice short meditations. Please bring a yoga mat, water, and a small towel.

CEGN-207 (1.5 hours)
Fee: \$25

Section MW03-Mays Landing Campus
Thursday, May 13, 6:30-8 p.m.

Section CW01-Cape May County Campus
Thursday, April 8, 10-11:30 a.m.

Beginner Buying and Selling on eBay

We have all heard of eBay, but have you ever used it? Are you afraid to buy something because you may not do it correctly or do not know how to get the best deal? This class is for you! This seminar will introduce you to eBay's world and review all aspects of how to use eBay for buying and selling. It will cover tips on which sellers to avoid, what is too good to be true, and how to determine which seller to buy from. We will also cover tips on listing an item for sale at the right price to attract the right buyer. If you are interested in selling something specific on eBay, please bring in all information (including any code numbers) about the item, and we will use it as an example in class.

COAP-116 (4 hours)
Fee: \$45

Section CW01-Cape May County Campus
Tuesdays, March 2 and 16, 10 a.m.–12 p.m.

Expanded Selling on eBay

Prerequisite: To take this class, students must have taken our Beginner Buying and Selling on eBay workshops or be an experienced eBay buyer and have some experience selling on eBay.

Learn tips on listing an item for sale at the right price and calculating billing and shipping charges. Learn how to ship an item most cost-effectively. We will also cover scenarios like "why didn't my item sell?" and make suggestions on tweaking a description page, photos, and pricing to attract the right buyer. If you are interested in selling an item, bring in as much information on the product as possible, and we will use it as a sample listing.

COAP-189 (2 hours)
Fee: \$29

Section CW01-Cape May County Campus
Tuesday, March 30, 10 a.m.–12 p.m.

Planning for a Successful Retirement

With financial independence, retirement can be the most fulfilling time of life. This class covers essential money management concepts and issues that are critical to people at or near retirement. Topics include reducing pressures on retirement income and which assets are appropriate for retirement income, which are appropriate for lifetime use and which assets are appropriate for future generations, how to make the right health care decisions, and options on how to transfer assets to other generations of family. An optional financial planning consultation is provided after the class. A "hear it, see it, read it, write it" teaching method makes it easy for students to understand and remember the practical information. The Fee includes a workbook and study aids.

CFIN-106 (6 hours)
Fee: \$59 (couples may attend together for this fee)

Section CW03-Cape May County Campus
Saturdays, March 6 and 13, 9 a.m.-Noon

Section CW05-Cape May County Campus
Thursdays, March 11 and 18, 6-9 p.m.

Section OW04-Live Online
Tuesdays, March 9 and 16, 6-9 p.m.

Exploring Digital SLR Photography, Part 1

Bring a digital SLR camera to class and gain a full understanding of the functions it has to offer. Learn what shutter speeds, f-stops, and ISO mean through hands-on picture taking. Other topics will include composition, lighting, sports photography, and more.

CEGN-172 (6 hours)
Fee: \$69 (supplies not included)

Section MW02-Mays Landing Campus
Tuesdays, March 2, 9 and 16, 6-8 p.m.

Exploring Digital SLR Photography, Part 2

Expand your photography knowledge and practice fill-flash outdoors, portrait photography, macro, landscape, sports, and nature photography. Students will learn what equipment and techniques are needed to get the best results. Some equipment will be provided for hands-on work, but bring your SLR camera. This class is not for point and shoot cameras.

CEGN-191 (4 hours)
Fee: \$49 (supplies not included)

Section MW02-Mays Landing Campus
Tuesdays, March 30, and April 6, 6-8 p.m.

MUSIC

Guitar Basics – LIVE ONLINE

Have you always wanted to learn how to play the guitar? Studies have shown that playing a musical instrument can benefit both your mental and physical health. It stimulates the brain and improves memory. Have fun while learning the basics from Eric "Rick" Land of Rick's Rock Guitar School, who has more than ten years of experience playing and teaching. You will learn chords, scales, music theory, and your favorite songs. Bring your guitar; an electronic tuner is recommended.

FINE-126 (12 hours)
Fee: \$149

Section OW02-Live Online
Mondays, beginning February 15 (ends April 5), 6:30-8 p.m.

LANGUAGES

Practical French – LIVE ONLINE

This course exposes participants to practical French for immediate application. Participants may have some or no knowledge of the language. The course seeks out the basic but key French elements used in practical situations, such as understanding or giving directions, expressing oneself, requesting assistance in traveling, lodging, shopping. Course dialogue is to be held bilingually (English-French).

LANG-102 (14 hours)
Fee: \$139 (textbook not included)

Section OW02-Live Online
Thursdays beginning February 18 (ends April 1), 6-8 p.m.

Intro to Sign Language

Communication is a vital part of our world. If students desire to learn this unique and beautiful language, or brush up on the basics, join us. Students will be introduced to information on deaf culture and history and learn basic sign language skills to communicate with the deaf or hard of hearing.

LANG-145 (16 hours)
Fee: \$149 (textbook not included)

Section MW02-Mays Landing Campus
Tuesdays beginning March 30 (ends May 18), 6-8 p.m.

KIDS COLLEGE

Enrichment Programs



Kids College Enrichment Programs at Atlantic Cape is an extension of our Kids College Summer Workshops. Kids College Enrichment Programs allow students to experience hands-on activities during the traditional school year. Kids College believes that we do not have to wait for summer to try new things, make new friends, and explore new horizons.

SPRING 2021

Exploring Anime (Ages 10-12)

Do you enjoy fictional manga and anime? Then this is the workshop for you. Learn to construct your fictional manga and anime world. You will explore the basics of world-building for manga or anime and gain a basic understanding of how to give your story a distinct visual identity. Students are expected to have some necessary drawing skills.

FINE-703 (16 hours)
Fee: \$249

Section CK02-Cape May Campus
Saturdays, June 5, 12, 19, and 26, 9 a.m.-1 p.m.

Cooking for Kids-Hot Foods (Ages 13-16)

Discover the joys of cooking as you learn to make easy-to-prepare meals. Using your favorite ingredients, prepare salads, pizza, pasta, and more. Learn to prepare dishes in the fully equipped kitchen of the Academy of Culinary Arts. Necessary equipment, safety, shopping, and survival skills will also be explored in this hands-on workshop of tasty fun. Bring an apron and an appetite. Close-toed shoes are required.

COOK-806 (16 hours)
Fee: \$249

Section AK01-Worthington Atlantic City Campus
Saturdays, May 1, 8, 15, and 22, 9 a.m.-1 p.m.

SUMMER 2021

Worthington Atlantic City Campus

Cartooning for Kids (Ages 7-9)

Come doodle with us! Enjoy the excitement of creating your classics. If you love to draw, this class is for you! Learn various line techniques to create your very own cartoon characters.

FINE-601 (32.5 hours)
Fee: \$259

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, July 12-July 15, 9 a.m.-3:30 p.m.

The Magic of Mosaics (Ages 7-9)

Create a one-of-a-kind masterpiece you take home! You will learn about the ancient art of mosaics and create projects ranging from simple paper mosaics to more complex artwork using a wide variety of materials.

FINE-604 (32.5 hours)
Fee: \$259

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, July 19-July 22, 9 a.m.-3:30 p.m.

Rockets and Gliders, Let's Fly (Ages 7-9)

Want to become an aerospace engineer? Have you ever wondered how people move throughout space and air? Aerospace is the answer. Explore aerospace engineering and build the skills needed to consider it as a career. Through fun-filled hands-on activities, build and experiment with rockets, kites, and gliders. With the never-ending fun of Aerospace in your hands, force, motion, lift the center of gravity, and physics concepts in flight are explored.

STEM-601 (32.5 hours)
Fee: \$259

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, July 26-July 29, 9 a.m.-3:30 p.m.

Arts and Crafts Make and Take (Ages 7-9)

Do you enjoy creating works of art? Do you enjoy crafting? Then this is the workshop for you! In this workshop, you will learn to utilize various art-related techniques to create arts and crafts that you will take home.

FINE-600 (32.5 hours)
Fee: \$259

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, August 2-August 5, 9 a.m.-3:30 p.m.

Cooking for Kids-Hot Foods (Ages 10-12)

Discover the joys of cooking as you learn to make easy-to-prepare meals. Using your favorite ingredients, prepare salads, pizza, pasta, and more. Learn to prepare dishes in the fully equipped kitchen of the Academy of Culinary Arts. Necessary equipment, safety, shopping, and survival skills will also be explored in this hands-on workshop of tasty fun. Bring an apron and an appetite. Close-toed shoes are required.

COOK-700 (32.5 hours)
Fee: \$289

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, July 12-July 15, 9 a.m.-3:30 p.m.

Daily Meals-Hot Foods (Ages 10-12)

From soups to desserts, you will have created a complete meal by the end of each class. Learn to prepare dishes in the fully equipped kitchen of the Academy of Culinary Arts. Bring an apron and an appetite. Closed-toed shoes are required.

COOK-701 (32.5 hours)
Fee: \$289

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, July 19-July 22, 9 a.m.-3:30 p.m.

Pasta and Pizza (Ages 10-12)

Learn recipes that you can do at home to make your favorite foods. You will also make pizzas out of unexpected ingredients like chocolate chips, bananas, and peanut butter. Bring an apron and an appetite. Closed-toed shoes are required.

COOK-702 (32.5 hours)
Fee: \$289

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, July 26-July 29, 9 a.m.-3:30 p.m.

International Cooking (Ages 10-12)

Travel around the world without leaving the kitchen. Each day you will learn recipes from a different country's cuisine. Mexican, Chinese and Italian favorites are just a few of the recipes you will cook. Bring an apron and an appetite. Closed-toes shoes are required.

COOK-703 (32.5 hours)
Fee: \$289

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, August 2-August 5, 9 a.m.-3:30 p.m.

Cooking for Kids – Baking (Ages 13-16)

Discover the joys of baking as you learn the fundamental skills to use your favorite ingredients. Learn to prepare baked goods in the fully equipped baking kitchen of the Academy of Culinary Arts. Basic equipment, safety, shopping, and survival skills will also be explored in this hands-on workshop of tasty fun. Bring an apron and an appetite. Close-toed shoes are required.

BAKE-800 (32.5 hours)
Fee: \$289

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, July 12-July 15, 9 a.m.-3:30 p.m.

Cookies, Cupcakes, and Candy (Ages 13-16)

This class is for anyone with a sweet tooth! A culinary expert will guide you every step of the way as you create simple cookies, cupcakes, and home-made sweet confections using melting chocolate and candy molds. With your favorite ingredients, chocolate, sugar, peanut butter, and caramel, you will create delightful treats. You will go home with treats for the whole family and recipes for all the fun creations. Bring an apron and your appetite. Closed-toed shoes are required.

BAKE-801 (32.5 hours)
Fee: \$289

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, July 19-July 22, 9 a.m.-3:30 p.m.

Cakes and Cake Decorating (Ages 13-16)

Learn to make, bake, and decorate! A culinary expert will guide you every step of the way as you create various cakes and decorate them. You will go home with treats for the whole family and recipes for all the fun creations. Bring an apron and your appetite. Closed-toed shoes are required.

BAKE-802 (32.5 hours)
Fee: \$289

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, July 26-July 29, 9 a.m.-3:30 p.m.

International Cooking (Ages 13-16)

Travel around the world without leaving the kitchen. Each day you will learn recipes from a different country's cuisine. Mexican, Chinese and Italian favorites are just a few of the recipes you will cook. Bring an apron and an appetite. Closed-toes shoes are required.

COOK-803 (32.5 hours)
Fee: \$289

Section AK01-Worthington Atlantic City Campus
Monday-Thursday, August 2-August 5, 9 a.m.-3:30 p.m.

Cape May Campus

Cartooning for Kids (Ages 7-9)

Come doodle with us! Enjoy the excitement of creating your classics. If you love to draw, this class is for you! Learn various line techniques to create your very own cartoon characters.

FINE-601 (32.5 hours)
Fee: \$259

Section CK01-Cape May County Campus
Monday-Thursday, July 12-July 15, 9 a.m.-3:30 p.m.

Exploring Earth's Animals (Zoo) (Ages 7-9)

Ever dream about working with animals? Experience first-hand what it takes to work with animals as a career. We will investigate different areas of possible jobs while revealing the experiences people encounter while working with animals. We will explore veterinarians, animal trainers, and laboratory researchers' jobs and what it is like working with animals.

STEM-604 (32.5 hours)
Fee: \$259

Section CK01-Cape May County Campus
Monday-Thursday, July 19-July 22, 9 a.m.-3:30 p.m.

Rockets and Gliders, Let's Fly (Ages 7-9)

Want to become an aerospace engineer? Have you ever wondered how people move throughout space and air? Aerospace is the answer. Explore aerospace engineering and build the skills needed to consider it as a career. Through fun-filled hands-on activities, build and experiment with rockets, kites, and gliders. With the never-ending fun of Aerospace in your hands, force, motion, lift the center of gravity, and physics concepts in flight are explored.

STEM-601 (32.5 hours)
Fee: \$289

Section CK01-Cape May County Campus
Monday-Thursday, July 26-July 29, 9 a.m.-3:30 p.m.

Arts and Crafts Make and Take (Ages 7-9)

Do you enjoy creating works of art? Do you enjoy crafting? Then this is the workshop for you! In this workshop, you will learn to utilize various art-related techniques to create your arts and crafts that you will take home.

FINE-600 (32.5 hours)
Fee: \$259

Section CK01-Cape May County Campus
Monday-Thursday, August 2-August 5, 9 a.m.-3:30 p.m.

Science Investigators (Ages 10-12)

Do you like to experiment? Then this workshop is for you. Science Investigators offers a unique combination of fun, hands-on activities involving investigation and experimentation.

STEM-705 (32.5 hours)
Fee: \$259

Section CK01-Cape May County Campus
Monday-Thursday, July 12-July 15, 9 a.m.-3:30 p.m.

Exploring Anime (Ages 10-12)

Do you enjoy fictional manga and anime? Then this is the workshop for you. Learn to construct your fictional manga and anime world. You will explore the basics of world-building for manga or anime and gain a basic understanding of how to give your story a distinct visual identity. Students are expected to have some basic drawing skills.

FINE-703 (32.5 hours)
Fee: \$259

Section CK01-Cape May County Campus
Monday-Thursday, July 19-July 22, 9 a.m.-3:30 p.m.

Comic Book Development (Ages 10-12)

Create your very own comic book with detailed illustrations. Learn how to pencil, ink, and color your comic book panel, draw original comic book characters and learn the basics of drawing people and animals.

FINE-700 (32.5 hours)
Fee: \$259

Section CK01-Cape May County Campus
Monday-Thursday, July 26-July 29, 9 a.m.-3:30 p.m.

The Art of Digital Photography (Ages 10-12)

You will be introduced to digital photography basics by learning the techniques behind the portrait, landscape, and wildlife photographs. In addition to camera functions and light editing, hands-on experience will enhance your creativity and eye for creativity.

FINE-702 (32.5 hours)
Fee: \$259

Section CK01-Cape May County Campus
Monday-Thursday, August 2-August 5, 9 a.m.-3:30 p.m.

Exploring Anime (Ages 13-16)

Do you enjoy fictional manga and anime? Then this is the workshop for you. Learn to construct your fictional manga and anime world. You will explore the basics of world-building for manga or anime and gain a basic understanding of how to give your story a distinct visual identity. Students are expected to have some basic drawing skills.

FINE-807 (32.5 hours)
Fee: \$259

Section CK01-Cape May County Campus
Monday-Thursday, July 12-July 15, 9 a.m.-3:30 p.m.

STEM: Video Game Programming (Ages 13-16)

If you love playing video games, this is the camp for you! Make your first video game in this one-of-a-kind camp that teaches you how to design your first 2D game. No prior experience necessary.

STEM-808 (32.5 hours)
Fee: \$289

Section CK01-Cape May County Campus
Monday-Thursday, July 19-July 22, 9 a.m.-3:30 p.m.

Section CK02-Cape May County Campus
Monday-Thursday, August 2-August 5, 9 a.m.-3:30 p.m.

The Art of Digital Photography (Ages 13-16)

You will be introduced to digital photography basics by learning the techniques behind the portrait, landscape, and wildlife photographs. In addition to camera functions and light editing, hands-on experience will enhance your creativity and eye for creativity.

FINE-801 (32.5 hours)
Fee: \$259

Section CK01-Cape May County Campus
Monday-Thursday, July 26-July 29, 9 a.m.-3:30 p.m.

Mays Landing Campus

Cartooning for Kids (Ages 7-9)

Come doodle with us! Enjoy the excitement of creating your classics. If you love to draw, this class is for you! Learn various line techniques to create your very own cartoon characters.

FINE-601 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, July 12-July 15, 9 a.m.-3:30 p.m.

The Magic of Mosaics (Ages 7-9)

Create a one-of-a-kind masterpiece you take home! You will learn about the ancient art of mosaics and create projects ranging from simple paper mosaics to more complex artwork using a wide variety of materials.

FINE-604 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, July 19-July 22, 9 a.m.-3:30 p.m.

Rockets and Gliders, Let's Fly (Ages 7-9)

Want to become an aerospace engineer? Have you ever wondered how people move throughout space and air? Aerospace is the answer. Explore aerospace engineering and build the skills needed to consider it as a career. Through fun-filled hands-on activities, build and experiment with rockets, kites, and gliders. With the never-ending fun of Aerospace in your hands, force, motion, lift the center of gravity, and physics concepts in flight are explored.

STEM-601 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, July 26-July 29, 9 a.m.-3:30 p.m.

Arts and Crafts Make and Take (Ages 7-9)

Do you enjoy creating works of art? Do you enjoy crafting? Then this is the workshop for you! In this workshop, you will learn to utilize various art-related techniques to create your arts and crafts that you will take home.

FINE-600 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, August 2-August 5, 9 a.m.-3:30 p.m.

Science Exploration (Ages 7-9)

Explore science through a hands-on experiment. You will be amazed and delighted as you explore nature, electricity, floating, and sinking. Each easy-to-follow experiment will help to develop your creativity and curiosity.

STEM-605 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, August 9-August 12, 9 a.m.-3:30 p.m.

Drawing and Sketching (Ages 7-9)

We are calling all artists. Draw with a variety of materials and be introduced to new artistic approaches. You will use your skills to create unique drawings of landscapes, objects, and other creations of your choice. Projects will utilize a combination of colored pencils, markers, oil pastels, and paints to create various works of art. Discover your hidden talents while taking home your masterpieces to be enjoyed by all.

FINE-605 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, August 16-August 19, 9 a.m.-3:30 p.m.

Cooking for Kids – Hot Foods (Ages 10-12)

Discover the joys of cooking as you learn to make easy-to-prepare meals. Using your favorite ingredients, prepare salads, pizza, pasta, and more. Learn to prepare dishes in the fully equipped kitchen of the Academy of Culinary Arts. Necessary equipment, safety, shopping, and survival skills will also be explored in this hands-on workshop of tasty fun. Bring an apron and an appetite. Close-toed shoes are required.

COOK-700 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, July 12-July 15, 9 a.m.-3:30 p.m.

Creative Writing (Ages 10-12)

Creative writing is a fun way to express yourself and improve your writing abilities. Teacher-directed activities will include writing poems, short stories, music, movie reviews, and more. Share your experiences to help find the writer in you.

FINE-704 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, July 12-July 15, 9 a.m.-3:30 p.m.

Daily Meals – Hot Foods (Ages 10-12)

From soups to desserts, you will have created a complete meal by the end of each class. Learn to prepare dishes in the fully equipped kitchen of the Academy of Culinary Arts. Bring an apron and an appetite. Closed-toed shoes are required.

COOK-701 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, July 19-July 22, 9 a.m.-3:30 p.m.

Exploring Anime (Ages 10-12)

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FINE-703 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, July 19-July 22, 9 a.m.-3:30 p.m.

Cookies, Cupcakes, and Candy (Ages 10-12)

This class is for anyone with a sweet tooth! A culinary expert will guide you every step of the way as you create simple cookies, cupcakes, and home-made sweet confections using melting chocolate and candy molds. With your favorite ingredients, chocolate, sugar, peanut butter, and caramel, you will create delightful treats. You will go home with treats for the whole family and recipes for all the fun creations. Bring an apron and your appetite. Closed-toed shoes are required.

BAKE-701 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, July 26-July 29, 9 a.m.-3:30 p.m.

Comic Book Development (Ages 10-12)

Create your very own comic book with detailed illustrations. Learn how to pencil, ink, and color your comic book panel, draw original comic book characters, and learn the basics of drawing people and animals.

FINE-700 (32.5 hours)
Fee: \$259

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BAKE-700 (32.5 hours)
Fee: \$289

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FINE-702 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, August 2-August 5, 9 a.m.-3:30 p.m.

Pasta and Pizza (Ages 10-12)

Learn recipes that you can do at home to make your favorite foods. You will also make pizzas out of unexpected ingredients like chocolate chips, bananas, and peanut butter. Bring an apron and an appetite. Closed-toed shoes are required.

COOK-702 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, August 9-August 12, 9 a.m.-3:30 p.m.

Video Production: Storyboarding (Ages 10-12)

Storyboarding is the skill of visually organizing a story—a valuable process for flowing out films, comics, illustrations, business plans, or essays. After all, there is a good story woven into every successful project! You will learn what storyboarding is, come up with your story ideas, research your subjects, and draft our storyboard in a way that communicates your story exactly how you would like.

ARTS-700 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, August 9-August 12, 9 a.m.-3:30 p.m.

International Cooking (Ages 10-12)

Travel around the world without leaving the kitchen. Each day you will learn recipes from a different country's cuisine. Mexican, Chinese and Italian favorites are just a few of the recipes you will cook. Bring an apron and an appetite. Closed-toes shoes are required.

COOK-703 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, August 16-August 19, 9 a.m.-3:30 p.m.

Video Production: My First Video (Ages 10-12)

It does not matter if you produce a 30-second promo, a training series, or a 90-minute documentary; video production stages are the same. Learn the various video production elements and conclude the workshop with a finished short video of your own.

ARTS-701 (32.5 hours)
Fee: \$259

Section MK01-Mays Landing Campus
Monday-Thursday, August 16-August 19, 9 a.m.-3:30 p.m.

Cooking for Kids – Hot Foods (Ages 13-16)

Discover the joys of cooking as you learn to make easy-to-prepare meals. Using your favorite ingredients, prepare salads, pizza, pasta, and more. Learn to prepare dishes in the fully equipped kitchen of the Academy of Culinary Arts. Necessary equipment, safety, shopping, and survival skills will also be explored in this hands-on workshop of tasty fun. Bring an apron and an appetite. Closed-toed shoes are required.

COOK-806 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, July 12-July 15, 9 a.m.-3:30 p.m.

Daily Meals – Hot Foods (Ages 13-16)

From soups to desserts, you will have created a complete meal by the end of each class. Learn to prepare dishes in the fully equipped kitchen of the Academy of Culinary Arts. Bring an apron and an appetite. Closed-toed shoes are required.

COOK-804 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, July 19-July 22, 9 a.m.-3:30 p.m.



Pasta and Pizza (Ages 13-16)

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COOK-805 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, July 26-July 29, 9 a.m.-3:30 p.m.

International Cooking (Ages 13-16)

Travel around the world without leaving the kitchen. Each day you will learn recipes from a different country's cuisine. Mexican, Chinese and Italian favorites are just a few of the recipes you will cook. Bring an apron and an appetite. Closed-toes shoes are required.

COOK-803 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, August 2-August 5, 9 a.m.-3:30 p.m.

Cookies, Cupcakes, and Candy (Ages 13-16)

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BAKE-801 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, August 9-August 12, 9 a.m.-3:30 p.m.

Cakes and Cake Decorating (Ages 13-16)

Learn to make, bake, and decorate! A culinary expert will guide you every step of the way as you create various cakes and decorate them. You will go home with treats for the whole family and recipes for all the fun creations. Bring an apron and your appetite. Closed-toed shoes are required.

BAKE-802 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, August 16-August 19, 9 a.m.-3:30 p.m.

The Crime Scene Investigation Experience (Ages 13-16)

We are calling all detectives. Learn about forensics, crime scene investigations, and crime lab chemistry. You will sift through evidence, analyze it, and solve the mystery in a mock courtroom.

STEM-806 (32.5 hours)
Fee: \$289

Section MK01-Mays Landing Campus
Monday-Thursday, August 16-August 19, 9 a.m.-3:30 p.m.



GENERAL INFORMATION

REGISTRATION DEADLINES

Registration should be completed no later than five days before the first day of your seminar or workshop unless otherwise indicated. We urge you to REGISTER EARLY—many courses fill early, while other courses are sometimes canceled due to insufficient enrollment. The College reserves the right to change course locations, dates, and instructors when necessary.

FEES

Payment must accompany registration to be placed on a class list.

CONFIRMATION

A confirmation notice will be sent to the email address on your student account. If you have not received a notice and it is the day before the first meeting of your course, please contact workforce@atlantic.edu or call (609) 343-5655.

REFUNDS FOR WORKSHOPS & PROFESSIONAL DEVELOPMENT

Full refunds are given if Atlantic Cape cancels a class. Refunds requested due to withdrawal by the student require notification and the completion of our Refund Request form sent to workforce@atlantic.edu at least 48 hours before the first meeting of the course. Refunds are issued by check or credit card. For the career training refund policy, visit atlantic.edu/workforce.

PSST, PASS IT ON!

We use multiple mailing lists to announce our programs, and it is not always possible to cross-check these lists. As a result, you may receive a duplicate of this course guide. Please pass it on to an interested associate or friend. Thank you.

TELEPHONE DIRECTORY

Kids College (609) 343-4863
Workforce Solutions (Training Services for Businesses) (609) 343-5651
Workshops & Seminars, Registration/Information (609) 343-5655

DIRECTIONS

Visit atlantic.edu/directions for detailed directions to our Mays Landing, Atlantic City, and Cape May County campuses.

REFUND POLICY

Students who enroll in a Workforce Development training program or workshop and then withdraw or are terminated from the program will be subject to the following refund policy:

- Workshops and Seminars (up to 150 hours): If a student withdraws 48 hours before the start of the class, a full refund will be granted. No refund will be given if withdrawal is within 48 hours of the start of class. Students will be responsible for any outstanding balance due. All refunds require the completion of our “refund request form.”
- A full refund will be given if Atlantic Cape deems it necessary to cancel a class.

PAYMENT POLICY

Professional and Personal Enrichment workshops and Career Training programs must be paid in full at time of registration.

COVID-19 INFORMATION

Safety is our first priority and the Atlantic Cape Coronavirus Task Force have taken numerous steps to ensure the safety of our visitors, students, faculty, and staff as we resume campus operations. Our safe reopening plan was reviewed and approved by the state of New Jersey and is in accordance with all local and federal guidance for mitigating the risk of COVID-19. If you have to visit our campus for any reason you must follow the safety protocols as outlined on our website. For more information and to see frequently asked questions, visit atlantic.edu/return.

REGISTRATION INFORMATION

ONLINE

Register and pay online at atlantic.edu/workforce.

BY PHONE

(609) 343-5655 or (609) 463-4774, ext. 5655 in Cape May County
Register using VISA, MasterCard, Discover or American Express

BY MAIL

Complete the registration form and send with your check or money order made payable to Atlantic Cape Community College to this address:

Atlantic Cape Community College
5100 Black Horse Pike, Mays Landing, NJ 08330
Attention: Workshops & Seminars

BY FAX (609) 343-5661

HOURS In-person registration is available at any of our three campus locations. Hours are subject to change and can be found at atlantic.edu/return.

QUESTIONS? Email workforce@atlantic.edu



REGISTRATION FORM

____ / ____ / ____
DATE

LAST NAME FIRST NAME HOME PHONE

COMPANY NAME WORK PHONE

____ / ____ / ____
DOB EMAIL

STREET ADDRESS

CITY STATE COUNTY ZIP CODE

WORKSHOP TITLE	COURSE #	SECTION	START DATE	FEE
<p style="text-align: center;">MAILING ADDRESS Atlantic Cape Community College 5100 Black Horse Pike, Mays Landing, NJ 08330 Attn.: Workshops & Seminars (609) 343-5655 Fax: (609) 343-5661 Make checks payable to: Atlantic Cape Community College Be prepared to show photo ID in class.</p>			<p>TOTAL FEES _____</p>	

**TO MAKE A PAYMENT WITH A CREDIT CARD,
PLEASE CALL (609) 343-5655.**



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