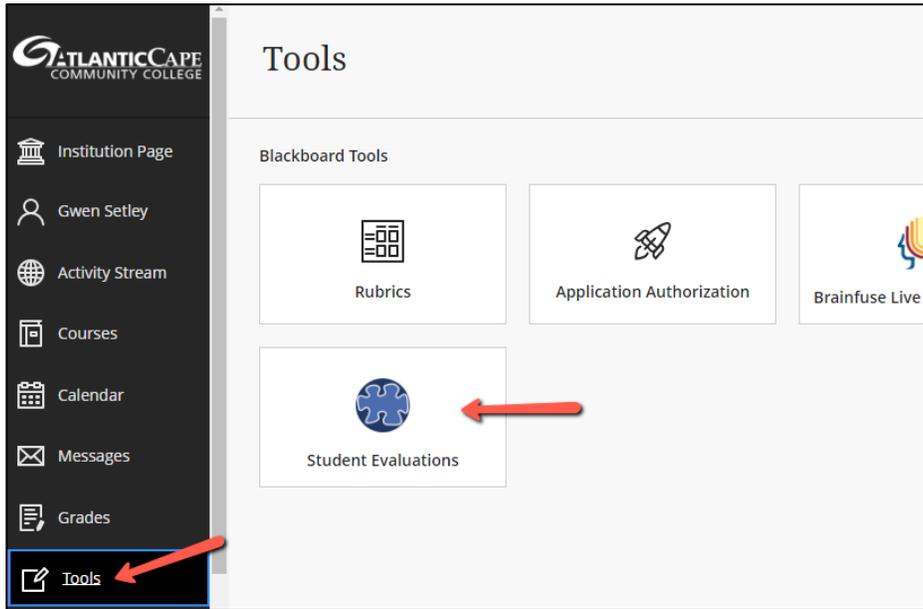
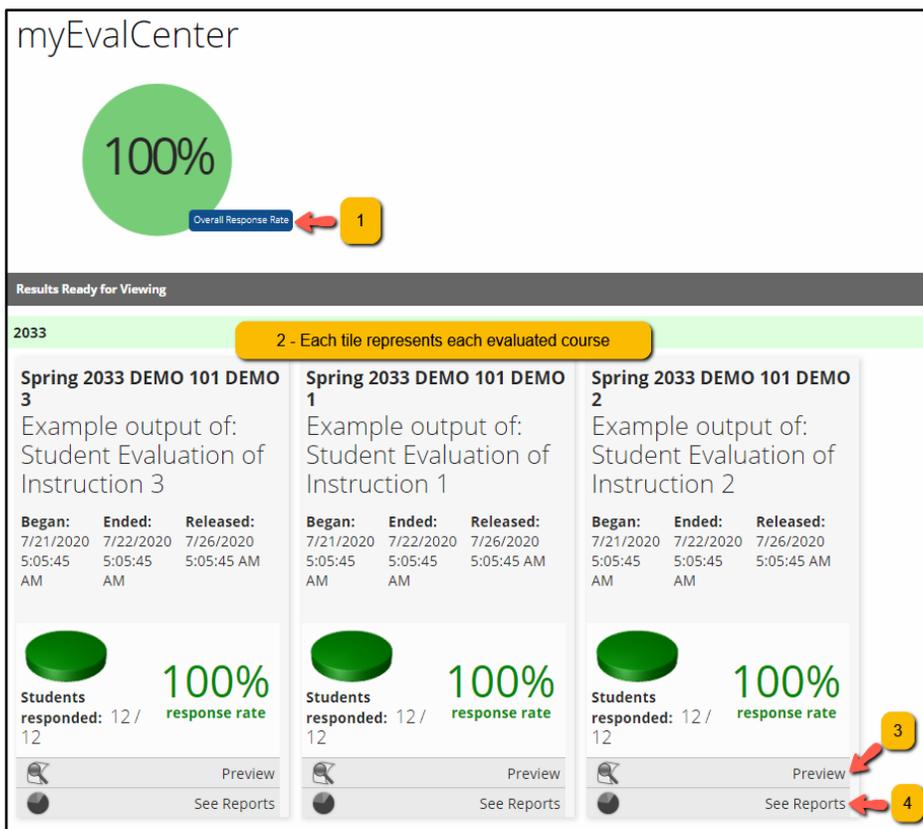


# Accessing Student Evaluation Results through Blackboard

Steps	Screenshots
<p>1. Log-in to Blackboard.</p> <p>2. To access SmartEvals, you may either click on the Student Evaluation link that you added in a prior course, or, click on “Tools” in the left-navigation menu. Select Student Evaluations.</p>	
<p>3. Your SmartEvals dashboard is called myEvalCenter. From this screen, easily access:</p> <p>(1) The overall response rate for <i>all</i> evaluated courses (this includes <i>all</i> semesters).</p> <p>(2) A tile representing each evaluated course, by semester.</p> <p>(3) A preview of the evaluation questions, as seen by students.</p> <p>(4) Your survey results for each course (available after the report release date.)  <i>Note:</i> if any tile shows a 0% response rate, no one completed the evaluation.</p>	

Steps

Screenshots

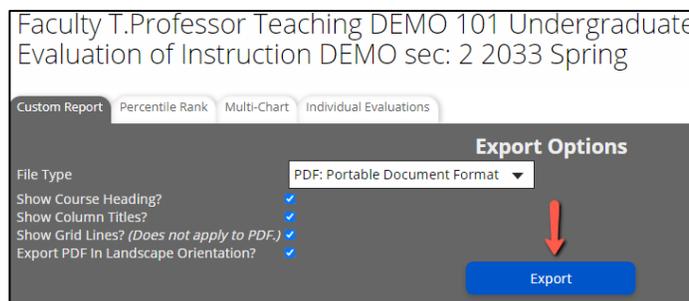
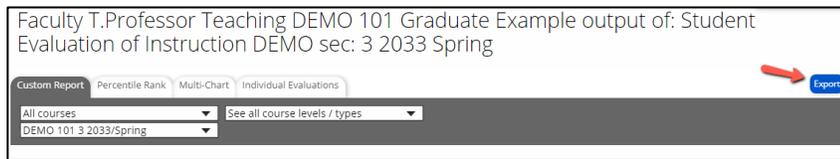
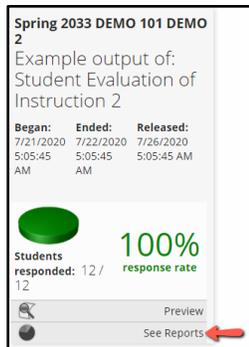
4. To generate a PDF of your results for each course:

Click “See Reports” on each course tile.

Then, click “Export”

Click “Export” again

A PDF document will download to your computer showing survey responses, in aggregate, and comments.



5. To view results within the system (rather than export to PDF):

Note the different tabs at the top of the screen. The system defaults to the “Custom Report” tab. Drop-down menus allow you to sort/view results from one class at a time, from multiple sections, or from all of your evaluated courses combined.

Scroll down to see numerical summaries of evaluation responses, distributions of scores as bar charts, and comments.

Faculty T.Professor Teaching DEMO 101 Graduate Example output of: Student Evaluation of Instruction DEMO sec: 3 2033 Spring

Custom Report | Percentile Rank | Multi-Chart | Individual Evaluations

All courses | See all course levels / types

DEMO 101 3 2033/Spring

There were: 12 possible respondents.

	Question Text	N	Avg	Div Avg	Sch Avg	Exceptional	More	Usual	Less	Minimal	
6	Learned in this course	12	3	3.1	3.1	17%	25%	25%	8%	25%	
						Str Agree	Agree	Neutral	Disagree	Str Disagree	
13	Recommend course	12	3.4	3.2	3.2	33%	25%	8%	17%	17%	
18	Instructor promoted discussion	12	2.8	2.8	2.8	25%	8%	25%	8%	33%	
						Very	Effective	Average	Ineffective	Not At All	
33	Instructor effectiveness (T.Professor)	12	3.1	3.0	3.0	25%	8%	33%	17%	17%	
						Str Agree	Agree	Neutral	Disagree	Str Disagree	N/A
34	Instructor met class regularly (T.Professor)	12	2.7	3.2	3.2	8%	17%	17%	25%	17%	17%
40	Instructor made material understandable (T.Professor)	12	3.8	3.3	3.3	25%	58%	0%	0%	17%	
47	Instructor personalized feedback (T.Professor)	12	2.5	2.5	2.5	0%	17%	17%	17%	17%	33%

Distribution of Scores

T.Professor:Instructor made mate...

Strongly Agree pt. | Agree pt. | Neutral pt. | Disagree pt. | Strong!

## Steps

The “Percentile Rank” tab provides a comparison of your scores against the college’s total scores for the semester.

The “Multi-Chart” tab shows results in bar or pie chart form.

The “individual Evaluations” tab shows individual responses in full. Note: *no* identifying information is provided. Results are shown as “Individual Evaluation 1 out of 12; 2 out of 12; etc.”

## Screenshots

	Question Text	N	Above Average		Average		Below Average	
			100%	70%	69%	30%	29%	1%
6	Learned in this course	12	-----	-----	-----	-----	-----	-----
13	Recommend course	12	-----	-----	3.4	-----	-----	-----

1. Learned in this course

Exceptional: 17%

More: 29%

Atlantic Cape Community College  
Faculty T. Professor  
DEMO 101 Example output of: Student Evaluation of Instruction Section: 3 Spring 2033  
Individual Evaluation: 1 out of 12

Single answer questions	Answers
Are you either a major or minor in the department in which this course is offered?	Yes
Is this a required course for you?	Yes