

ATLANTIC CAPE COMMUNITY COLLEGE

CURRICULUM COMMITTEE

March 28, 2019

Minutes – Approved

Attendance: M. Bolicki, L. Campbell, A. Chelius, O. Hernandez, M Kammer, L. Lemons, R. Manimaran, P. Manns, L. McGlynn, A. Nigro, B. Osler, H. Peterson, E. Russell. **Excused:** L. McGlynn, K. Zaniewski, **Guests:** K. Giulian.

I. Approval of minutes – The minutes from February 21 were approved.

II. Curriculum Proposals

Human Resources Professional, program change, K. Giulian

BUSN215-Employment Law, was dropped from the catalog last year, but is still listed in the HR Professional program requirements. BUSN215 is being replaced with BUSN232-Theories of Leadership.
APPROVED

Business Administration, A.S., program change, K. Giulian

CISM125 has been added to the program electives so students who require the course will still be able to complete the degree with 60 credits.
APPROVED

III. Other Business

Charge #10: The Standard Syllabus Subcommittee (Mike, Otto, and Augie) will meet next week. An update will be provided at the April meeting.

Should undecided students major in General Studies, A.S. or Liberal Arts, A.A?

The Committee discussed which degree might be best for students who are undecided about their career path. Liberal Arts includes more general education course credits (51 vs. 34) which may provide students with more course equivalent transfer credits than the General Studies degree. Advisors should have a conversation with students to see what their goals are before recommending a program of study.

The need for more writing-across-the-curriculum was discussed. Degrees/departments could identify required courses that will be writing-intensive. ISAS includes four courses that are writing intensive. The Advisory Boards identify writing as the top skill that industry wants in graduates.

Dual credit course quality was discussed. How does Middle States view these courses? It was stated that dual credit devalues what college faculty members do and lowers their morale. Faculty are asked to evaluate high school courses and make suggested changes. The high schools then make the changes, but there's no proof or follow-up to see if changes have been implemented. There are no observations of high school teachers by Atlantic Cape. Faculty are not allowed to say "no" to a high school dual credit course; they must get to yes no matter what. The Academic Integrity Committee is charged with looking into the dual credit process.