

**ATLANTIC CAPE COMMUNITY COLLEGE
CURRICULUM COMMITTEE**

March 10, 2016

Minutes -approved

Attendance: R. Benner, M. Bolicki, D. Coulter, C. Fortune, M. Huber, L. Ingram, M. Keiner, L. Lemons, K. McClay, H. Peterson, E. Russell, S. Shields, J. Taggart, J. Wallace, K. Zaniewski.
Guests: L. Lehr, S. Natale, M. Keklak, A. Jou.

Old Business – J. Taggart updated the Committee on the new General Education Subcommittee charges. Materials are being gathered for charges re: course levels and CISM125. The charges will be finalized and sent out to the Committee. A Subcommittee meeting will be scheduled after spring break.

Minutes – The minutes from February were approved.

Curriculum Proposals

Baking and Pastry I Certificate, *program change*, K. McClay

The college level Math requirement has been removed to allow easier access for students to complete the certificate. The lab science gen. ed. requirement has been removed as it required college level math. CISM125 has been added as a gen. ed. The recommended course sequence has been adjusted and the total credits for the Certificate has changed from 31 to 30. The course sequence for the AAS degree has also been adjusted to allow for a seamless transition from the Certificate to the Baking & Pastry degree. A lab science will still be required for the degree.

APPROVED

Culinary Arts I Certificate, *program change*, K. McClay

The college level Math requirement has been removed to allow easier access for students to complete the certificate. The lab science gen. ed. requirement has been removed as it required college level math. Only 6 cr. of Gen ed. are required for a Certificate, and the current program includes 13 credits. The Humanities requirement is being eliminated reducing gen. ed. credits to 6. The recommended sequence has been updated as well. CUBP210 has been removed from the 2nd semester and CULA134, CULN117, and CULN204 have been added to the 2nd semester. Adjustments have also been made to the Culinary Arts AAS to allow for seamless transition from the Certificate program to the degree program. Lab science will still be required for the degree.

APPROVED

CULN204-Buffer Service/Catering, *course change*, K. McClay

Course title, goals and description are changes as the restaurant concept has changed to a local, sustainable format. New title: Restaurant Production/Catering to allow flexibility to offer multiple styles of menus. The committee suggested two changes to the course description, and K. McClay approved the updates.

APPROVED with course description changes

CULN200-Applied Culinary Nutrition, *prereq. change* – K. McClay

A prerequisite of CULN106 (for Culinary students) or CUBP105 (for Baking & Pastry students). Students will need the content from the prereq. course in order to be successful in CULN200.

APPROVED

CUBP100-Introduction to Culinary, Baking and Pastry, *prereq. change* –K. McClay

The Math prerequisite, “MATH074 or 071 with a grade of C or better, or placement into college-level Math,” has been removed which will give students easier access to begin and complete the Baking & Pastry Certificate.

APPROVED

CULN101-Introduction to Culinary Arts, *prereq. change* – K. McClay

The Math prerequisite, “MATH074 or 071 with a grade of C or better, or placement into college-level Math,” has been removed which will give students easier access to begin and complete the Culinary Arts Certificate. Culinary-specific math will be included in the curriculum for CULN101.

ESLN101-ESL Accelerated Learning Support, *new course one-time only*, S. Natale, S. Shields

This will be a one-time only, experimental course to accelerate ESL students into ENGL101. The course will only be open to ESL students and both ENGL101 and ESLN101 will be taught by the same instructor. The course will be offered at WACC. If successful, the course will be submitted on a Form A to be added to the catalog.

There was a question about the 100-level course number. Back in 2008, all ESL course numbers were changed from 100 & 200 level to **ESLN-0xx**, to be consistent with pre-college level courses. ESLN100 was permitted because it is a capstone-type course. Numbering pre-college level courses as 100 or 200 could also pose problems as the General Education Subcommittee begins to work defining course levels. If tutoring needs will increase, P. Leatherberry should be notified. It was also suggested that tutors be embedded in the course, similar to the accelerated math model.

It was explained that the dept. would have preferred to use ESLN099 to be consistent with the other accelerated courses, ENGL099 and MATH099, however, that number is already assigned to another active course. The department didn't want the number to be lower than the prerequisite course, ESLN-100 exit exam.

APPROVED

AVIT286-Multi-Engine Pilot, *new course*, J. Taggart

Industry and government agency continue to warn of a pilot shortage. An unprecedented demand is anticipated over the next 20 years. FAA has changed rules and are accepting the value of an associate degree. Some airlines are no longer requiring a bachelor degree for hiring. This course provides the next level of training for commercial pilots. This level could allow a student to be hired as a “first officer” piloting small, two-engine planes for airlines.

Next month, ISAS will propose changing the Aviation Studies, A.S. degree to an A.A.S. career program. The Options will be dissolved.

No credits were included on the Form A. Based on the flight hours and ground school hours, it was determined that the course credits should be **1-1-1**. The 2nd Student Learning Outcome should be revised “~~Be prepared to~~ Pass their mulit-engine pilot FAA practical and written

examinations.” The course number on the college syllabus needs to be changed from AVIT282 to AVIT286.

APPROVED with the above changes.

AVIT288-Commercial Helicopter Add-On, new course, J. Taggart

After a student has earned a Commercial airplane pilot license, they can take one additional “add-on” course and earn a Commercial Helicopter Add-On.

No credits were included on Form A or syllabus. Based on the flight hours and ground school hours, it was determined that the course credits should be **2-7-4**. The course number and title on the college syllabus need to be changed from “AVIT282-Multi-Engine Pilot” → “AVIT288-Commercial Helicopter Add-On.” The 2nd Student Learning Outcome should be revised “~~Be prepared to~~ Pass their commercial helicopter pilot FAA practical examination.”

APPROVED with the above changes.

AVIT140-Unmanned Aircraft Systems Operation-Multi-Rotor, new course, J. Taggart

This is the current topic for AVIT125-Special Topics in Aviation Studies. The spring section has 21 students enrolled. There is a community need for this type of training as small UAS are poised to make a significant impact on the world. The course audience will include students interested in preparation for small unmanned multi-rotor UAS for commercial, public safety, and data collection purposes.

APPROVED

Unmanned Aircraft Systems-Multi-Rotor Specialist, new prof. series, J. Taggart

Jim requested that “Multi-Rotor” be removed from the title on the form. The title will be *Unmanned Aircraft Systems Specialist*. The professional series is being created as a first step toward creating a possible new degree program.

Technical Studies, A.A.S., program change, J. Taggart

The general education portion of the program is being adjusted to allow greater flexibility for students to customize a course of study that meets their educational and career goals. The Communication requirement of “ENGL102 or ENGL230” has been changed to “ENGL102, ENGL230, COMM110 or COMM120.” The Math and Science general education requirements have been removed, and CISM125 has been added. The separate Social Science (3 cr) and Humanities (3 cr) requirements have been replaced with “Humanities or Social Science” (3 credits). Student can choose any gen. ed. approved Social Science or Humanities course. “General Education Electives” category has been added with an 8 cr. requirement. Total degree credits remain at 62-64. H. Peterson discussed a suggestion for the asterisk on the degree page. She will speak with J. Taggart and L. Campbell after the meeting.

APPROVED

Studio Arts, A.A., new degree, C. Knowles-Harrigan, R. Michalenko, L. Lehr

The Arts and Humanities Department has decided to convert the current Studio Arts Option in Liberal Studies, to a stand alone degree program. As the Liberal Arts degree is undergoing revisions, departments were asked to eliminate or convert options to degree programs with 60 credits. The new Studio Arts, A.A. degree will allow students to select a digital or fine arts course of study and will help them prepare artwork for their portfolio for transfer to a four-year school. Students will also gain the potential to exhibit professionally in galleries or community-based art venues. The department is also working on an Associate in Fine Arts degree (AFA).

APPROVED

ENGR203-Computing for Engineers, *new course*, A. Jou

This course was originally brought to Curriculum Committee in November and was tabled at the request of the ISAS faculty who wanted to meet with A. Jou to discuss some concerns. As a result of the discussion with ISAS, A. Jou adjusted the course title from “Introduction to Computing for Engineers” to “Computing for Engineers” to avoid any confusion with CISM125. In addition, the course description no longer refers to a specific software program. The prerequisite for the course is placement into MATH155. The course will transfer to Rutgers.

APPROVED

Nursing, A.A.S., *program change*, M. Keklak

The department is completing a 3+1 RN to BSN program with Rutgers. Rutgers requires HIST102 and will not accept HIST101. As a result, the revised History requirement will be HIST102 rather than a choice of either HIST101 or HIST102. This change will not impact any other articulation agreements. Due to a Nursing shortage, the trend of hospitals only hiring nurses with BSN degrees is beginning to shift.

APPROVED

Adjournment