

**ATLANTIC CAPE COMMUNITY COLLEGE
CURRICULUM COMMITTEE**

February 11, 2016

Minutes- *approved*

Attendance: R. Benner, M. Bolicki, B. Clark, C. Fortune, L. Ingram, L. Lemons, K. McClay, H. Peterson, E. Russell, S. Shields, J. Taggart, D. Vassallo, J. Wallace, K. Zaniewski. Secretary, L. Campbell. Guests: M. Keklak, M. Kleinz, N. Desai.

Minutes – The December minutes were approved as submitted.

II. Curriculum Proposals

Respiratory Therapy, A.A.S., *drop program*, M. Keklak

Rutgers is discontinuing this program and also our articulation with them. They will permit one additional class to proceed through the program.

APPROVED

ALHT160-Essentials of Culinary Nutrition, *drop course*, M. Keklak

This course was created for the ACA's students. The ACA recently created their own Nutrition course so this course is no longer needed. Allied Health will still offer ALHT-Fundamentals of Nutrition.

APPROVED

MATH090-Accelerated Elementary Algebra, *new course*, N. Desai, M. Kleinz

Select sections of MATH073 and MATH074 are currently being offered in an accelerated format so students are able to complete both developmental courses within a single semester (6 weeks for each course). Many students enrolled in these courses have requested more time to complete the work. As a result, the Math department has combined the content of 073 and 074 into a single, semester-long, accelerated course, which will run for 15 weeks. The course will continue with the same format, using a computer generated course, along with mini-lectures by the faculty member. Faculty members, and in-class support aides, circulate around the room answering individual student questions. Students who test into either MATH073 or MATH074 may take the course. It was suggested that the course number be changed to MATH-099 so the course will align with the Accelerated English course. The presenters agreed to make this change.

APPROVED with the course number of MATH-099.

III. General Education Subcommittee Charges – J. Taggart

It was recently announced at Faculty Assembly, that the Curriculum Committee would be tasked with several new charges. J. Taggart distributed the charges to the Committee and stated that the charges will be passed along to the General Education Subcommittee.

1. Consider the computer literacy requirement:

- a. Survey faculty for computer skills necessary for graduation in each program***
- b. Survey faculty as to what computer skills are taught in context by faculty***

The English Department has been tasked with examining the Liberal Arts degree program, and changing the program from 64 credits to between 60 and 62 credits. Elimination of CISM-125 as a *Liberal Arts* degree requirement, is being considered. E. Russell has already started surveying LA faculty so she's not certain this change will be needed. What computer skills are necessary to graduate with a Liberal Arts degree? Are these skills being incorporated into existing courses?

E. Russell stated that elimination of CISM125 is only being considered for LA degrees; not technical and computer type degrees. J. Taggart stated that this has been expanded and the elimination of the CISM125 requirement is now being considered for the entire academic area. The College decided many years ago, to require Computer Competency/Literacy, which is not a State-mandated requirement. Can these skills be incorporated into other courses?

2. Develop an objective criteria for determining if a course prerequisite is needed; Then evaluate current courses with prerequisites to ensure the criteria is met.

- a. Criteria should prevent "hidden" program requirements***
- b. Total credit count for A.A. and A.S. degree should be between 60-62 not including developmental and/or ESL***

3. Develop a criteria to determine a course number. Evaluate current courses to ensure they meet the criteria for 100 and 200-level courses.

There are no State guidelines for determining course levels so we need to develop internal criteria. J. Taggart stated that the college will begin offering 300-level courses in the fall.

Some departments have already started examining their courses and changing appropriate 100-level courses to 200-level courses.

IV. Mid-Year Committee Report

The mid-year report was distributed to the Committee via email.

Meeting adjourned.