

# ATLANTIC CAPE COMMUNITY COLLEGE

## CURRICULUM COMMITTEE

November 16, 2017

### Minutes-Approved

**Attendance:** M. Bolicki, L. Campbell, A. Chelius, B. Clark, B. Johns, M. Kammer, J. Katz, L. Lemons, K. McClay, L. McGlynn, A. Nigro, W. Osler, H. Peterson, A. Polanco, E. Russell, J. Taggart.  
**Excused:** A. Chelius, K. Zaniewski. **Guests:** R. Russell, L. Grisi-Dicker

#### I. Approval of October minutes

The minutes were approved as submitted.

#### II. Curriculum Proposals

**COMM/ENGL220-Creative Writing I, prerequisite,** R. Russell

The prerequisite is changing from ENGL102 with a grade of C or better → ENGL101 with a grade of C or better. Last year, this change was made to the other 200-level English courses. Due to the cross-listed nature of this course, it required the review of two departments. Both Arts/Humanities and English departments have now approved. Change is effective, Summer 2018.

#### APPROVED

#### Committee Charge Re: CISM125/ College's Computer Literacy Graduation Requirement

J. Katz met with O. Hernandez and B. Heard to discuss the charge. She took the position that the college developed ALP to fast-track students into ENGL101 and College Math. There might be a way to do something similar for Computer Literacy. An email from O. Hernandez was distributed regarding their discussion and to clarify the charge.

Currently there are 3 vehicles by which a student can meet the College's Computer Literacy graduation requirement:

1. CISM125
2. Test out
3. Portfolio

There are a few additional ways incoming students can satisfy the Comp. Lit. requirement including: approved high school CISM125 dual credit course, AP test score, DSST, JST, Continuing Education's A+ Certification, and CISM290-Technology for Educators.

The group agreed to form a Subcommittee to examine and recommend other potential vehicles that might satisfy the Computer Literacy requirement, provided the following (per O. Hernandez):

1. The vehicle is not program or career specific
2. The vehicle meets the current guidelines for computer literacy as per the NJCCC
3. The vehicle is vetted by the ISAS department for the above.

The subcommittee can review how other community colleges satisfy the requirement.

E. Russell, A. Nigro, J. Taggart, and J. Katz volunteered to serve on the subcommittee.

## **ISAS Degree Changes**

L. Dicker explained the rationale for the AAS degree changes for ISAS department (see below). Research was conducted with employers of our students. They were asked what Math skills are required of their employees. Based on the responses, it was determined that *MATH 121-Applications of Mathematics* and *MATH220-Statistical Methods* would be more in line with the Math skills that employers are looking for. Arithmetic, rather than Calculus, is more applicable for people entering Business fields. Members of five College Advisory Boards agreed with this assessment.

Expertise in Excel is valued by employers as indicated in recent research. *CISM162-Microcomputer Applications using Spreadsheets* is being added to the Computer AAS degrees that do not currently include this course.

These program changes also align with our Strategic Plan: Goal 2: Plan; Objectives 3 & 5.

### **Air Traffic Control Terminal, AAS, program requirements, L. Grisi-Dicker**

General Education Math-Science-Technology requirement changing from MATH122 or higher → Choose MATH121 or MATH220. Change is effective, Fall 2018.

**APPROVED**

### **Computer Applications, AAS, program requirements, L. Grisi-Dicker**

General Education Math-Science-Technology requirement changing from General Education Science or Math course → Choose MATH121 or MATH220. Change is effective, Fall 2018.

**APPROVED**

### **Computer Programming, AAS, program requirements, L. Grisi-Dicker**

General Education Math-Science-Technology requirement changing from MATH121 → Choose MATH121 or MATH220. Change is effective, Fall 2018.

**APPROVED**

### **Computer Systems Support, AAS, program requirements, L. Grisi-Dicker**

General Education Math-Science-Technology requirement changing from MATH121 → Choose MATH121 or MATH220. Program requirement changing from CISM295 → Choose CISM295 or CISM162. Change is effective, Fall 2018.

**APPROVED**

### **Database Design and Development, AAS, program requirements, L. Grisi-Dicker**

General Education Math-Science-Technology requirement changing from MATH121 → Choose MATH121 or MATH220. Program requirement changing from TCOM125 → CISM162. Change is effective, Fall 2018.

**APPROVED**

### **Media Studies, AAS, program requirements, L. Grisi-Dicker**

General Education Math-Science-Technology requirement changing from General Education Math course → Choose MATH121 or MATH220. Program Elective changing from Choose one: TVRF295 or any other CISM, GIST, or OSTM course → Choose TVRF295 or CISM162. Change is effective, Fall 2018.

**APPROVED**

### **Office Systems Technology, AAS, program requirements, L. Grisi-Dicker**

General Education Math-Science-Technology requirement changing from General Education Science or Math course → Choose MATH121 or MATH220. Change is effective, Fall 2018.

**APPROVED**

### **III. Other Business**

The committee discussed the need for the College to better communicate the value and benefits of earning an associate's degree to potential students and parents. Some benefits include possible employer pay raise, entry-level employment for graduates of career programs, and substitute teaching opportunities after earning a certain number of college credits.