

**ATLANTIC CAPE COMMUNITY COLLEGE
CURRICULUM COMMITTEE**

2015-2016

MID-YEAR REPORT

December 2015

1. Elect a chair at the final meeting of the 2015-2016 academic year, and email this selection to the Vice President of Academic Affairs, Chair of the FAEC, and the Deans of Liberal Studies, Career Education, STEM Programs, and Academy of Culinary Arts. Laura Campbell will serve as secretary.
J. Katz was elected as chair for the Fall 2015 semester. She will be on Sabbatical leave during the spring. J. Taggart will serve as chair during the Spring 2016 semester. A chair for 2016-2017 will be elected at the May 13, 2016 meeting.
2. Review these charges to be sure that (1) the recommended charges of the previous year were addressed, (2) minutes of all meetings conducted in the previous year were submitted online to <http://venus.atlantic.edu/facultyassembly/minutes/upload> (username - xxxxx; password – xxxx), (3) all normal standing charges are included, (4) the charges listed are correct, still valid and properly placed, (5) charges that were completed aren't repeated and (6) the charges are clear. Email corrections and changes to the Secretaries of the FAEC.
Charges were reviewed. Approved meeting minutes are posted on the Curriculum Committee's web page.
3. Minutes of the committee meetings should be submitted to the Vice President of Academic Affairs and Deans of Liberal Studies, Career Education, STEM Programs, and Academy of Culinary Arts. An additional copy of all committee meeting minutes shall be submitted to the Chair of the FAEC electronically via <http://venus.atlantic.edu/facultyassembly/minutes/upload> (username - xxxxx; password – xxxx) under the appropriate committee category. Minutes of all meetings and a description of your activities should be posted on Atlantic Cape's website, along with a list of members. A progress report is due by December 15. A year-end report is due by the end of May. Reports should also be uploaded to the web.
Approved meeting minutes and current versions of all Forms have been posted to the Curriculum Committee's web page along with current membership list for 2015-16.
4. Review changes in curriculum (courses, programs, & professional series) submitted by departments and forward recommendations to the VP of Academic affairs. Ensure there is no course duplication. Ensure that all new courses and programs, and any changes to existing courses and programs, are consistent with the mission of the College, meet College-wide standards and policies, and conform to all State and licensing regulations. Ensure that all courses contain four categories: Learning Goals, Student Learning Outcomes, Learning Objectives, and Assessment Strategies. The syllabus included with all submissions should demonstrate alignment of the Learning Objectives with the Student Learning Outcomes, the Student Learning Outcomes with the Learning Goals, and the Assessment Strategies with the Student Learning Outcomes.
Ongoing. See below for a list of Curriculum changes to date.
5. Coordinate the collection of Learning Outcomes for Professional Series programs from impacted departments (ISAS, ACA, Prof. Studies, Social Science) and review to validate measurability. Departments must submit Outcomes by November 25, the deadline for the 2016-2017 Catalog.
After discussions with O. Hernandez, it was decided that the current Learning Outcomes listed in the Catalog for degree programs should be reviewed and revised prior to working on the Professional Series LOs. A joint adhoc subcommittee with several Assessment Committee members has been formed to review and make recommendations to the departments. J. Katz worked with area coordinators to recommend changes for degree program LOs. Coordinators submitted final updates to J. Katz and L. Campbell for inclusion in the 2016-17 Catalog. LOs are now stated in measurable terms.

6. Keep the general education subcommittee active to review general education offerings. Elect a chair of the General Education Subcommittee and email this selection to the Vice President of Academic Affairs, Chair of the FAEC, and the Deans of Liberal Studies, Career Education, STEM Programs, and Academy of Culinary Arts. The secretary of the Curriculum Committee will serve as Subcommittee secretary.

L. Lemons will serve as chair of the General Education Subcommittee. No submissions were received during the fall semester. NJCCC Presidents approved PHYS102 as a general education Science course. ENGL

7. Submit recommendations for next year's charges to the Vice President of Academic Affairs, Chair of the FAEC, and the Deans of Liberal Studies, Career Education, STEM Programs, and Academy of Culinary Arts.

Not yet discussed.

APPROVED CURRICULUM PROPOSALS THROUGH DECEMBER 2015:

NEW COURSES

ENGL202-Race and Ethnicity in Literature

RADX101-Patient Care in Radiologic Sciences I

RADX102-Radiographic Procedures I

RADX103-Principles of Imaging I

RADX104-Clinical Radiography I

RADX105-Radiographic Procedures II

RADX106-Principles of Imaging II

RADX107-Patient Care in Radiologic Sciences II

RADX108-Radiologic Physics

RADX109-Clinical Radiography II

RADX201-Clinical Radiography III

RADX202-Radiographic Procedures III

RADX203-Digital Imaging

RADX204-Radiation Biology & Protection

RADX205-Introduction to Advanced Modalities

RADX206-Clinical Radiography IV

RADX207-Clinical Radiography V

COURSE CHANGES

AVIT210-Private Pilot, cr. hr chg. from 1-4-2 to 2-3-3, flight hrs revised from 65 to 35 plus 14 hrs. of pre-& post-flight briefing; course description revised (effective Fall 2015)

AVIT240-Instrument Pilot, cr. hr chg. from 3-4-4 to 3-3-4, flight hrs revised from 55 to 35 plus 13 hrs of pre-& post flight briefing; course description revised (effective Fall 2015)

AVIT280-Commercial Pilot, cr. hr chg. from 3-8-5 to 4-8-6, flight hrs revised from 130 to 120 plus 10 hrs of pre-& post flight briefing; course description revised (effective Fall 2015)

AVIT145-Private Pilot Helicopter, cr. hrs chg. from 1-3-2 to 3-5-4, flight hrs revised from 65 to 56 plus 20 hrs of pre-& post flight briefing; course description revised (effective Fall 2015)

AVIT255-Instrument Pilot Helicopter, cr. hrs chg. from 3-4-4 to 3-5-4, flight hrs revised from 55 to 58 plus 17 hrs of pre-& post flight briefing; course description revised (effective Fall 2015)

AVIT265-Commercial Pilot Helicopter, cr. hrs chg. from 3-4-4 to 2-9-5, flight hrs revised from 60 to 115 plus 30 hrs of pre-& post flight briefing; course description revised (effective Fall 2015)

AVIT282-Helicopter Flight Instructor, cr. hrs chg. from 1-1-1 to 2-2-2; added 7 hrs of pre-& post flight briefing; course description revised (effective Fall 2015)

BIOL120-Human Anatomy & Physiology II, crse number & prereq. chg. Crse number **BIOL220**; added ENGL080 with a grade of C or better or Placement into ENGL101 to prereq. (effective Fall 2016)

BIOL121-Human Anatomy & Physiology II, crse number chg to **BIOL221**. (effective Fall 2016)

BIOL205-Genetics, prereq chg from BIOL110 & CHEM111 → BIOL109 & CHEM110 w/grades of C or better or permission of instructor. (effective Fall 2016)

BUSN102-Principles of Marketing, crse number chg to **BUSN202** (effective Fall 2016)

BUSN120-Principles of Management, course number chg to **BUSN222** (effective Fall 2016)

ENGR202-Solid Mechanics, title chg to **Mechanics of Materials** (effective Fall 2016)

ECON-110-Macroeconomics, prereq. chg to “MATH074 with a grade of C or better or Placement test score or SAT score. Note: ECON210 may be taken concurrently.” (effective Fall 2016)

ECON111-Microeconomics, crse number chg to **ECON210**; prereq. chg to ECON110 (may be taken concurrently) or permission of instructor (effective Fall 2016)

ENVL200-Environmental Science, prereq. chg – remove ESCI100 (effective Fall 2016)

ENVL221-Physical Geography, prereq. chg – Remove ESCI100 and Add ENVL200. (effective Fall 2016)

DROPPED COURSES

HIST109-History and Culture of China, drop course (effective Spring 2016)

HIST111-History and Culture of Ireland, drop course (effective Spring 2016)

HIST119-History of South Jersey, drop course (effective Spring 2016)

SPECIAL TOPICS

AVIT125-Special Topics in Aviation Studies, New topic: Small UAS Operations-Rotor-Wing (effective Spring 2016)

NEW PROGRAMS

Fine Arts Professional, new prof. series. Code: ZFAP.PRO (effective Fall 2016)

Business Administration, new certificate prog. Code: BUSC.CER (not yet Board Approved) (effective Fall 2016)

PROGRAM CHANGES

Biology, A.S., prog changes: Added BIOL205 and PHYS126 to Program Electives (effective Fall 2016)

Biomedical Science, A.S., prog chg: Gen. Ed. History selection expanded to “Choose: HIST100, HIST102, HIST103, or HIST104. (effective Fall 2016)

Computer Information Systems, prog. chg: Replaced MATH156 w/ MATH220. (effective Fall 2016)

Pre-Engineering, A.S., title changed to **Engineering, A.S.** (effective Fall 2016)

Small Business Management Specialist, title changed to **Entrepreneurial Professional** (New program Code: ZENP.PRO); (effective Spring 2016)

Radiologic Technology, A.A.S., Gen ed chg: Under Communication: Added “Choose COMM110 or COMM120”; Deleted “General Education Elective”; Under Math-Science-Tech: Removed PHYS100 and Added: BIOL220 & BIOL221 (formerly, BIOL120 & BIOL121); Deleted Humanities requirement. Under Program Courses: Removed BIOL118. Added 16 RADX courses under SMC courses work (38 credits); Total degree cr=68 (effective Fall 2016)

DROPPED PROGRAMS

Restaurant Supervision Professional Series, drop prof. series (effective Fall 2016)

Electronic Business Professional, drop prof. series program (effective Spring 2016)