

ATLANTIC CAPE COMMUNITY COLLEGE

CURRICULUM COMMITTEE

January 31, 2019

Minutes –Approved

Attendance: *M. Bolicki, L. Campbell, A. Chelius, B. Clark, D. Coulter, O. Hernandez, L. Lemons, P. Manns, K. McClay, L. McGlynn, A. Nigro, H. Peterson, E. Russell, K. Zaniewski. Excused: M Kammer, B. Osler. Guests: T. Cwik, B. Dougherty, K. Giulian, S. Marzelli, R. Russell, B. Sanders-Rabinowitz, L. Stein, J. Taggart*

I. Approval of December minutes

The minutes from December were approved.

II. Curriculum Proposals

English Option, Liberal Arts, A.A., program change, R. Russell

Credits changed from 64 to 60. Gen ed credits from 45 to 51 to align with the Liberal Arts, AA base. Communication gen ed. *Choose: COMM110 or COMM120* changed to COMM120. Math-Science-Tech. *General Education Math* course changed to MATH220. Humanities credits changed from 9 to 15. Choose PHIL101 or PHIL102 changed to Choose PHIL101, PHIL102, PHIL110, or PHIL115. A two-semester sequence of foreign language courses was added (6 cr). Diversity – ENGL201 changed to Choose ENGL201 or ENGL202.

Program Course credits from 6 to 9 (from Choose two → Choose three). ENGL210, ENGL224, and ENGL230 were added to the current list of program courses. *Liberal Arts Electives – 13 credits* has been eliminated.

CDCC104-Infant/Toddler Development: Theory & Applications, course change, L. Stein

The practicum hours have been removed and credits changed from 3-3-4 to 3-0-3. The course description was updated.

CDCC106-Early Childhood Social/Emotional Guidance, course change, L. Stein

The practicum hours have been removed and credits changed from 3-3-4 to 3-0-3. The course description was updated.

Preschool to Grade 3 Education, A.A., program change, L. Stein

Credits changed from 66 to 60. Program Course credits changed from 20 to 14. CISM290 and EDUC213 have been removed from the program. *Technological Competency: 0-3 credits* added to catalog page. Sequence of courses adjusted to reflect changes.

Child Development/Child Care Option, Liberal Arts, A.A., course change, L. Stein

Credits changed from 64 to 60. CISM290 removed. CDCC104 credits adjusted from 4 to 3. *Technological Competency: 0-3 credits* added to catalog page.

Child Development and Child Care, A.A.S., program change, L. Stein

Credits changed from 62 to 60. CDCC104 and CDCC106 credits adjusted from 4 to 3.

Child Development Associate (CDA) Professional Series, program change, L. Stein

The Infant/Toddler CDA track of the series is being changed from 9 credits to 12 credits. CDCC104 credits adjusted from 4 to 3. EDUC/PSYC110 added to track.

Elementary/Middle School Education Option, Liberal Arts, AA, prog. chg., B. Sanders

Credits changed from 65/66 to 60. Description revised. General Education changes made to align with the Liberal Arts, AA base program. Communication *Choose COMM110 or COMM120* changed to COMM120. Humanities credits changed from 9 to 15. Added *Choose PHIL101, PHIL102, or PHIL110*. Added a two-semester sequence of foreign language. History: Changed *Choose one from each group*: → Choose two: HIST101, HIST102, HIST103, HIST104. Program Courses from 12 to 9 credits. Removed CISM290. Eliminated *Coordinate Major Electives (8/9 credits)*. Sequence of courses adjusted to reflect changes.

BUSN290-Practicum in Business Administration, new course, K. Giulian

One-credit course (0-3-1) that will include a 45 hour practicum to better prepare business students for the world of business. Course will be added to the A.S. degree. Advisory Board has recommended a fieldwork course.

BUSN295-Career Development in Business Administration, new course, K. Giulian

Two-credit course (1-3-2) with a lecture component and 45 hour practicum that will added to the A.A.S. degree. Students will develop an e-portfolio that will help them in their career search. Advisory Board has recommended a fieldwork course.

Business Administration, A.S., program change, K. Giulian

Credits changed from 62 to 60. Program Courses: CISM125 removed; BUSN290 added. *Technological Competency: 0-3 credits* added to catalog page. Sequence of courses adjusted to reflect changes.

Business Administration, A.A.S., program change, K. Giulian

Credits changed from 61 to 60. Social Science Gen ed: SOCL101 removed; ECON110 added. Program Course credits from 41 to 40. Removed ECON110 (moved to gen ed); Added BUSN295. Sequence of courses adjusted to reflect changes.

ESLN075-Fundamentals of Grammar, prereq. change, D. Coulter (for G. McIntyre)

Prerequisite changed from ESLN072 with a grade of C or better or Placement Test score → Placement Test score into ESLN070 or higher. L. Lemons requested a syllabus in the standardized format.

Computer Systems Support, A.A.S., program change, B. Dougherty, B. Zilovic

Credits changed from 65 to 60. Program Course credits from 45 to 40. Removed CISM146 and CISM280. Chart in description section revised (removed CompTIA Network+ Certification). Removed the program outcome: *Prepare for the CompTIA Network+ Certification Exam*. Sequence of courses adjusted to reflect changes.

Computer Programming, A.A.S., program change, S. Marzelli, J. Taggart

Credits changed from 64 to 60. Program Course credits changed from 44 to 33. Moved CISM142, CISM162, and CISM270 or CISM271 to Program Electives. Added *Program Electives – 7 credits*. Students will choose one of two concentrations: Computer Programming Concentration or Database Design and Development Concentration. The Database Design and Development degree Option will be dropped at the next Curriculum Committee meeting.

Professional Helicopter Pilot Option, Aviation Studies, A.S., program change, J. Taggart

This proposal, to change credits from 66 to 60, was tabled by T. Cwik and J. Taggart.

Technical Studies, A.A.S., program change, O. Hernandez

Credits changed from 62-64 to 60. Program Course credits changed from a range of 19-41 → 15-38.

ACA Curriculum Changes

K. McClay discussed the rationale for the Culinary curriculum changes. ACA has been experiencing a decline in enrollment. A consultant was brought in to evaluate the curriculum, marketing and recruitment efforts for the Academy. The proposed Curriculum changes are in response to the 60 credit mandate, the consultant's recommendations, and the recommendations from Dr. Katz. Culinary course format is changing from 75 hours to 60 hours (from meeting 5 hrs/day for 5 days/week → 5 hrs/day for 4 days/week). The Baking & Pastry AAS enrollment has declined even faster than Culinary. As a result, the department is proposing to drop the stand-alone degree and add a Baking & Pastry Option in Culinary Arts, AAS. The option would require the college to offer fewer B&P courses. The two, 30-credit certificate programs will remain (some courses and sequencing is being changed). The four, professional series programs are being eliminated.

The current class of Culinary students have three semesters remaining under the current program format. As a result, existing courses will continue to be offered until current students complete the program. The incoming Fall 2019 students, will begin under the new format, courses and program requirements.

Courses that can be changed, rather than creating new courses, are listed under Form B course changes.

Form B - Course changes

CUBP101-Baking Theories and Applications, *title, credits, prereq., description change*

Total course hours are changing from 75 to 60 (3 → 2 cr.) Title changed to: *The Science Behind the Ingredients*. Prerequisite changed from CUBP110 to CULN101. Description revised.

APPROVED

CUBP110-Fundamentals of Baking, *prereq. hours, title change*

Course hours are changing from 75 to 60 (1-4-2 to 1-4-2). Title changed to: *Foundations of the Bakeshop*. Prerequisite changed from CUBP100 or CULN101 → CULN101. Description revised.

The course credit structure/hours was questioned since the hours are decreasing but the credit structure is listed the same. Because this is an issue on most of the culinary transmittal forms, all ACA proposals were tabled. K. McClay will discuss the hours with J. Katz after the meeting. The special meeting scheduled for tomorrow, Friday, Feb. 1 at 10am in C-3, will be held only if the hours can be addressed before the meeting.

L. Campbell will send an email to the Committee before the end of the day to confirm if tomorrow's meeting will be held or postponed.

Meeting adjourned.

----- Tabled ACA agenda items

CUBP110-Fundamentals of Baking, *prereq. hours, title change*

CUBP120-Basic Pastry Preparation, *title, hours change. Title: Introduction to the Art of Pastry*

CUBP210-Advanced Baking, *title, description change: Advanced Baking Techniques*

CUBP211-Principles of Baking Artisan Bread, *title, prereq, description, hours change. Title: The Art of Bread Making*

CUBP222-Specialty Cakes, *prereq, hours change*

CUBP225-Classical Confections, *prereq, hours change*

CULN101-Introduction to Culinary Arts, *prereq, title & credit change: Introduction to the Culinary Profession (cr. from 3 to 2).*

Form A – New Courses

CUBP150 - Plated Desserts

CUBP160 - Baking for Alternative Tastes
CUBP240 - Borders, Piping and Runouts
CUBP250 - Artistry in Chocolate
CULA140 – Operating the Successful Kitchen
CULN108 - Introduction to Sensory Evaluation and the Cold Food Kitchen
CULN125 - Kitchen Foundation: Stocks, Soups & Sauces
CULN130 - Vegetables, Starches and Grain
CULN135 - Breakfast Cookery
CULN140 - Culinary Math and the Successful Chef
CULN158 - Cooperative Education I
CULN165 - Meat Cookery
CULN170 - Poultry and Seafood Cookery
CULN188 – Cooperative Education II
CULN175 - Nutrition for Culinary Professionals
CULN225 – Plant Based Diets
CULN226- The Art of Charcuterie
CULN230 – Contemporary Culinary Concepts
CULN232 – Advanced Dining Room
CULN235 – Ala Carte Restaurant Production
CULN240 – Street Foods of the World
CULN245 – The Entrepreneurial Chef
CULN248 – Cooperative Education II
CULN288 - Cooperative Education IV

Form B – Program changes

Culinary Arts, A.A.S., *program changes*
Culinary Arts I, *program changes*
Food Service Management, A.A.S., *program changes*
Baking and Pastry I, *certificate changes*

Form A – New Program

Baking and Pastry Option, Culinary Arts, A.A.S, *new option*

Form B – Drop Programs

Baking and Pastry, A.A.S., *drop program*
Baking and Pastry Specialization (Prof. Series), *drop series*
Catering Specialization (Prof. Series), *drop series*
Food Service Management Specialization (Prof. Series), *drop series*
Hot Food Specialization (Prof. Series), *drop series*